

## Organisations Application Questions

The online Application form can be accessed by clicking the link [here](#) , or scanning the QR code below. Applications must be made via the form: emails and attachments will not be considered.



To help prepare your submission, the questions that will be asked, along with the information that you'll need to provide, are listed below.

You'll need to answer all questions, and upload the requested information before submitting the form. There's no deadline for completed applications.

### Section One – About You

Application Contact Name	Please provide the name of the person submitting the application form
Contact Email address	This is where we will send all communications regarding the application, including the outcome
Phone number	A contact number in case Magnify need to get in touch about your application
Organisation Name	
Registration Number	If you are registered, this will either be the Charity Registration number as given by the Charities Commission; or Community Interest Company number given by Companies House.
Stewardship Partner Account Number	If you have a Stewardship recipient account, please provide the number

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## F O U N D A T I O N

### Section Two – About the Organisation

Purpose of the Grant	Summarise what the grant is being requested for: this may be a project, a person, a particular thing.
Describe the need your organisation seeks to meet, what it does, and the progress you've made towards this so far.	<p>Magnify may not know anything about your organisation, so use this opportunity to paint a picture of the need that you have identified, the vision and dreams you have and the results that achieving it will have.</p> <p>Facts and figures will also help ground your vision and illustrate the need.</p> <p>It can be useful to state your expected outputs enabled by the grant (for example an ESOL course linked to an Alpha course), its outcomes (75 people a year will achieve basic ESOL, 50 of those will go on to Alpha courses) and the benefits (30 people will come to faith and begin to settle into a local organisation).</p>
What are the key steps you are aiming to take with your venture in the next 12 months?	Please be specific and use SMART (Specific, Measurable, Achievable, Reasonable, Timely) goals to describe the steps over the next 12 months. This will demonstrate how the idea will become reality.
After the next 12 months, what are the next milestones for the organisation, and when do you estimate these might take place?	These don't need to be as detailed as the next 12 month's plan, but indicate the high-level plan after the first year. Or there may be plans for developing and extending your project after the next 12 months, and this is where to tell Magnify about them.

### Section Three – About Finances

What is the total amount being requested from Magnify Foundation?	This may be part or all the project costs depending on what you are doing, and how much the project is forecast to cost.
Over what period would you anticipate receiving the total funds	This may be a one-off payment, or instalments over one, two or three years.
Is there any additional capital or revenue funding reserved to supplement any amount received from Magnify Foundation?	If the organisation has specific financial commitments, please include that here.
Do you have any other sources of funding for this project (such as grants from other charities)?	If you've applied for, or been successful in obtaining funding from other sources that help towards your overall project funding goal, please let us know the amount, and the source of the funding.

magnify Foundation is a Charitable Incorporated Organisation registered in England and Wales under charity number No.1194854.

Registered offices 5 Fleet Place, London EC4M 7RD. [hello@magnify.foundation](mailto:hello@magnify.foundation)

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If your latest audited accounts show more than 6 months running costs, please explain why.	If your organisation has plentiful unrestricted reserves, it is unlikely to be successful in its application. However, Magnify recognise that reserves can also be earmarked to contribute to significant budget spends.
Please upload a copy of the organisation's annual report including the latest audited accounts	You'll need to provide the latest audited accounts for the organisation applying. There'll be a link to upload them to in the form itself.
Please upload a copy of the organisation's current year budget forecast / plan	You'll need to provide the current budget document for the organisation applying. There'll be a link to upload this to in the form itself.

### And Finally...

Pictures, drawings, supplementary information, and videos can make your application come to life. If you want to include some, there will be an upload link to provide them on the online form. Please note, that this is optional.

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